

Collection notice regarding your personal information

By submitting your expression of interest, you are providing the Country Fire Authority (**CFA**) with a range of your personal information. This collection notice explains how CFA will collect and handle your personal information.

Why does CFA collect your personal information?

CFA collects your personal information to facilitate the recruitment of new CFA volunteers.

The information that you provide is being collected to enable CFA to:

- facilitate contact with you;
- determine your appropriate membership category;
- determine whether you have the required skills, licences and/or availability; and
- to assist with future CFA recruitment activities.

Who might CFA disclose your personal information to?

At this stage of the process, your personal information will not be disclosed to third-parties outside of CFA without your consent unless disclosure is required or authorised by law.

If your expression of interest progresses to a registration, a further collection notice will be provided to you at the relevant time.

What happens if you don't want to provide your personal information?

If you don't provide your personal information, you will not be able to proceed with your expression of interest.

How can you access or correct your personal information?

If you become aware that any personal information CFA holds about you is incorrect, incomplete or out of date, you can request that this be corrected or updated. In most circumstances, CFA will provide you with the requested access or correction.

You can request access to, or correction of, the personal information held by CFA about you by contacting the Privacy Officer at privacy@cfa.vic.gov.au