VEMTC Sunraysia Training Campus Course Application

Review the VEMTC Campus Booking Procedure prior to completing this form

CFA

Brigade/Organisation	

Course Details/Preferences

LMS Course Number (CFA Use Only)

Requested date/s	**Please note:** arrival time indicates when you will get there not training start time	
	Arrive:	*Depart:*

Duration of Course | | **Days**

Course Information

Title	

DRILL LIST (specify how you plan to run your day - a separate document may be attached if preferred)

Name of Instructor/s		
1	*No of instructors*	
2	*No of students*	
3	*No of support staff*	
4	*No of syndicate groups*	

Course Drill List attached? ☐ *Yes* ☐ *No*   **CFA WBS Number**

NB: Drill List required 3 weeks prior to training date.

I acknowledge & confirm all Instructors mentioned on this form hold the relevant CFA endorsements, competencies and have completed a Campus Induction.

Authorisation (CFA CLD, MLD)

Name	
Position	
Date	
Telephone	
Email	

Brigade/Organisation Contact

Name	
Position	
Date	
Telephone	
Email	

Invoice to be emailed to:
(external clients only)

Upon Completion, email application to admin.vemtc@cfa.vic.gov.au

Sunraysia Campus Facilities

Training Facilities	Equipment Requirements	Room Requirements

Training Facilities

- ☐ 2 Storey Container
- ☐ BA room
- ☐ Break & Enter
- ☐ Car Prop
- ☐ Extinguisher Prop
- ☐ Fire Attack Building
- ☐ Forcible Entr y Prop
- ☐ Gas - Domestic Cylinders Prop
- ☐ Hazmat
- ☐ Wildfire
- ☐ Break & Enter
- ☐ Extinguisher prop
- ☐ Hazmat
- ☐ Impingement Shield Prop
- ☐ Loading Dock
- ☐ Low Voltage Fuse Removal Prop
- ☐ PAD Area
- ☐ Plane Prop
- ☐ Power Pole Prop
- ☐ Quick Cut Entry Prop
- ☐ **Safe Work at Heights prop**
- ☐ Search & Rescue
- ☐ Service Station
- ☐ **Shed prop**
- ☐ Skip Bin
- ☐ Solar Panel Prop
- ☐ **Specialist Drill**
- **Truck prop**
- **Wildfire**

Offsite

- ☐ Trailer -BA
- ☐ Trailer - LP Gas

Equipment Requirements

- ☐ BA Sets ☐ Number
- ☐ BA Cylinders ☐ Number
- ☐ Pumper
- ☐ Tanker

Extinguishers - Type & Quantity

- ☐ Water ☐ Dry Chem ☐ CO2
- ☐ Hoses - Size ☐
- Quantity ☐

Protective Clothing Equipment
Please contact Campus direct

Room Requirements

- ☐ Classroom Required
- ☐ Syndicate Rooms (Small Groups)
- ☐ Room 1 ☐ Room 2 ☐ Room 3
- ☐ Other (please specify) below:

The following catering is required:

- ☐ Morning Tea
- ☐ Lunch
- **Dinner**
- ☐ Food intolerances*

Afternoon tea is biscuits / tea / coffee supplied by campus

*Please specify (coeliac, vegetarian, nut allergy, etc.)

Meal Times (unless otherwise specified):
Morning tea: 10:00
Lunch: 12:30
Afternoon tea: 15:00
Dinner: 18:00

Please ensure your drill list correlates to these times

Other Information: