

# VEMTC Longerenong Training Campus Course Application

Review the [VEMTC Campus Booking Procedure](#) prior to completing this form



**Brigade/Organisation**

## Course Details/Preferences

LMS Course Number (CFA Use Only)

**Requested date/s**

**Please note:** arrival time indicates when you will get there not training start time

**Arrive: | Depart:**

<input type="text"/>	<input type="text"/>
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**Duration of Course**  **Days**

## Course Information

**Title**

**DRILL LIST (specify how you plan to run your day - a separate document may be attached if preferred)**

<input type="text"/>
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**Name of Instructor/s**

1	<input type="text"/>	<b>No of instructors</b>	<input type="text"/>
2	<input type="text"/>	<b>No of students</b>	<input type="text"/>
3	<input type="text"/>	<b>No of support staff</b>	<input type="text"/>
4	<input type="text"/>	<b>No of syndicate groups</b>	<input type="text"/>

**Course Drill List attached?**  Yes  No

**CFA WBS Number**

**NB:** Drill List required 3 weeks prior to training date.

I acknowledge & confirm all Instructors mentioned on this form hold the relevant CFA endorsements, competencies and have completed a Campus Induction.

## Authorisation (CFA CLD, MLD)

<b>Name</b>	<input type="text"/>
<b>Position</b>	<input type="text"/>
<b>Date</b>	<input type="text"/>
<b>Telephone</b>	<input type="text"/>
<b>Email</b>	<input type="text"/>

## Brigade/Organisation Contact

<b>Name</b>	<input type="text"/>
<b>Position</b>	<input type="text"/>
<b>Date</b>	<input type="text"/>
<b>Telephone</b>	<input type="text"/>
<b>Email</b>	<input type="text"/>

Invoice to be emailed to:  
(external clients only)

Upon Completion, email application to [admin.vemtc@cfa.vic.gov.au](mailto:admin.vemtc@cfa.vic.gov.au)

