



Application for Fire Service Written Advice Dangerous Goods

(TO BE COMPLETED IN FULL)



Type of request:

Dangerous Goods (Storage and Handling) Regulations 2012

- Placarding – Regulation 47
- Fire Protection – Regulation 54
- Emergency Procedures – Regulation 55

Dangerous Goods (Explosives) Regulations 2011

- Explosives

Occupational Health and Safety Regulations 2000

- Major Hazard Facility

1. Premises Details

Premises/Company Name.....Site Name.....
 Street No.....Lot No.....Street Name.....Town/Suburb.....
 Postcode.....Municipality.....Melway Ref.....
 Type of Business.....

2. Applicant Details

Applicant Name.....Applicant Company.....
 Street No.....Street Name.....Town/Suburb.....
 Postcode.....Phone No.....Fax No.....
 Email Address.....
 Site Contact Name.....Phone No.....ABN No.....

- Note 1** The locations for submission of this request are listed in the 'Submit Application To' section on the reverse side of this form; please ensure your application is submitted to the appropriate fire service to the location of your site.
- Note 2** I/we understand that there is a charge for this service at the rate shown on the 'Schedule of Fees' accompanying this application form (not applicable to the MFB).
- Note 3** Invoices will be issued subsequently to the delivery of the report at which time payment will be due (not applicable to the MFB).
- Note 4** The fire service may forward any documentation received to other relevant authorities if any important issues are identified.

Signed.....Printed Name.....Date.....

INFORMATION FOR MAKING AN APPLICATION

The fire services strongly recommend that all applicants are thoroughly conversant with their responsibilities under the relevant regulations before submitting a formal application for advice.

Information Required

1. Application Form – to be completed in full and signed.
2. Emergency planning information and a copy of the contents of the Emergency Information Book.

Along with the above item/s the following are required to accompany your application:

1. Three (3) sets of plans of the site/premises, preferably A3 size, drawn to a suitable scale.

Note: A set of plans should show:

- a. Site plan showing all boundaries, entrances, structures and details of adjoining premises
 - b. Floor plan of all structures showing all doors, exits and production equipment
 - c. The location of existing and/or preferred fire detection and fire protection equipment and systems
 - d. Provision for spill containment
 - e. Location, class and quantity of all dangerous goods located on the site
2. Additional required information
 - a. List (or manifest) of packaged dangerous goods and their quantity, class and packaging groups
 - b. List (or manifest) of bulk dangerous goods, the name and capacity of container, and Safety Data Sheets
 - c. Where dangerous goods operations/storage adjoin the site boundary, indicate nature of adjoining occupancy
 3. Any evidence that the installed/proposed fire safety system is compatible with the hazards and risks at the facility/site.

Schedule of Fees: Please see attached fee schedule (applicable to CFA only).

Submit Applications to:

For the MFB Metropolitan Fire and Emergency Services Board
Dangerous Goods Department
450 Burnley Street, Richmond VIC 3121
Phone: (03) 9420 3866 Fax: (03) 9420 3886

For the CFA CFA Headquarters
Dangerous Goods Unit
PO Box 701, Mt Waverley VIC 3149
Phone: (03) 9262 8865 Fax: (03) 9262 8399

Methods of Payment:

For the CFA (ABN 39 255 319 010)

CFA will issue an invoice following the site inspection at which time payment will be due.



Fire Services Fees for Major Hazard Facilities, Dangerous Goods Sites and Explosives Sites

Item	Type of Site	Fees (Includes GST)
1	Major Hazard Facility (MHF)	\$950.00
2	Dangerous goods (see note)	\$750.00
3	Fire Protection, e.g. >20 tonnes dangerous goods (see note)	\$250.00 to \$750.00
4	Manifest and known industries/conditions, e.g. Service Stations	\$150.00

Note: Item 2 – Where a Dangerous Goods site holds >10% Schedule 1 materials under the OH&S (Major Hazard Facilities) Regulations 2007.

Note: Item 3 – Fee flexibility may be determined as follows. A minimum fee may apply for a single class at ‘fire protection’ quantities, as per Schedule 2 of the Dangerous Goods (Storage and Handling) Regulations 2012. If required, higher fees will be determined based on multiple classes above ‘fire protection’ quantities (\$250 to \$750), dependant on the complexity of fire service written advice provided.

EXPLOSIVES

Item	Type of Site	Fees (Includes GST)
1	Explosive manufacturers MHF	\$950.00
2	Explosive magazines	\$250.00
3	Pyrotechnics	\$60.00-\$100.00
4	Keep and sell licenses	\$60.00-\$100.00

The above fees are effective as at 1 December 2012 and remain so until further notice.