



Application for Fire Services Dangerous Goods Written Advice



(TO BE COMPLETED IN FULL)

Type of Request: (Tick the appropriate Box/es)

Dangerous Goods (Storage & Handling) Regulations 2000

- Placarding – Regulation 431
- Manifest & Emergency Procedures – Regulation 437
- Fire Protection – Regulation 436

Dangerous Goods (Explosives) Regulations 2000

- Explosives

Occupational Health & Safety (Major Hazard Facilities) Regulations 2000

- Major Hazard Facility

1. Address of Premises

Premises/Company Name _____
Site Name _____
Street No _____ Lot No _____
Street _____
Town/Suburb _____ Postcode _____
Municipality _____ Melways Ref _____
Type of Business _____

2. Applicant's Details

Applicant Name _____
Applicant Company _____
Street No _____ Street Name _____
Town/Suburb _____ Postcode _____
Phone No _____ Fax No _____
ABN No _____

Note 1 I / We understand that there is a charge for this service at the rates listed in the "Schedule of Fees" section on page 3 of this form.

Note 2 The methods of payment are listed in the "Methods of Payment" section on page 3 of this form.

Note 3 The locations for submission of this request are listed in the "Submit Application To" section on page 3 of this form.

Note 4 The Fire Service may forward any documentation received to other relevant authorities if any important issues are identified.



3. INFORMATION FOR MAKING AN APPLICATION

The Fire Services strongly recommend that all applicants are thoroughly conversant with their responsibilities under the relevant Regulations before submitting a formal application for advice.

1. Information Required

- Application Form - To be completed in full
- Emergency Information Book for Dangerous Goods as supplied with this application, along with all available emergency management planning information

Along with the above item/s the following are required to accompany your application:

- Three (3) sets of plans of the site/premises drawn to scale.
 - Note:** A set of plans should show:
 - a. Site plan showing all boundaries, entrances, structures and details of adjoining premises.
 - b. Floor plan of all structures showing all doors, exits and production equipment where applicable.
 - c. Elevations
 - d. The location of existing and/or preferred fire detection and suppression equipment.
 - e. Existing fire protection.
 - f. Provision for spill containment.
 - g. Location, class and quantity of all dangerous goods located on the site.
- Additional required information
 - a. List Dangerous Goods Class, Quantity and Packaging Groups.
 - b. Dangerous goods in bulk - Name & Capacity of container.
 - c. Where Dangerous Goods operations/storage adjoin the site boundary, indicate nature of adjoining occupancy.
 - d. Submit Emergency Plans in an acceptable format to the relevant Fire Service for approval.
 - e. Have you obtained advice/acceptance/approval from Victorian WorkCover Authority:
Yes / No - If Yes, please attach documentation.

Signed (Applicant) _____

Printed Name _____

Date _____

4. SCHEDULE OF FEES

| Item | Type of Site | Fees (Excl. GST) |
|------|--|----------------------|
| 1 | Major Hazard Facility | \$950.00 |
| 2 | Dangerous Goods with >10% and <99% of MHF Levels | \$750.00 |
| 3 | Dangerous Goods with <10% of MHF levels | \$250.00 to \$750.00 |
| 4 | Manifest & known conditions ie: Service Stations | \$150.00 |
| 5 | Information Package | \$60.00 to \$100.00 |
| 6 | Explosives – Operators Magazines | \$250.00 |
| 7 | Explosives – Major Hazard Facilities | \$950.00 or as above |

(The above fees are effective as at 01 July 2001 and remain so until further notice)



Note: Item 3 - The fee is for a single class at fire protection quantities. Multiple classes above fire protection quantities can attract a fee between \$350.00 to \$750.00, dependent on the complexity of the fire service advice provided.

5. METHODS OF PAYMENT

For the MFB (ABN 28 598 558 561)

Please tick the relevant box

- Cheque - Please make cheque payable to MFESB
- Bankcard
- Mastercard
- Visa
- American Express

Name on card _____

Card Number _____

Expiry Date _____ **Amount \$** _____

Card Holder's Signature _____ **Date** _____

For the CFA (ABN 39 255 319 010)

- Cheque only - Please make cheque payable to CFA

NOTE: Payment not required with CFA application until Invoiced

This document becomes a tax invoice upon payment. Please retain a copy for your own records

SUBMIT APPLICATIONS TO

For the MFB:

Metropolitan Fire & Emergency Services Board
Dangerous Goods Department
2nd Floor, 619 Victoria Street
ABBOTSFORD VIC 3067
Phone: (03) 9420 3866 Fax: (03) 9420 3886

For the CFA:

CFA Headquarters
Community Safety Directorate
PO Box 701
MT WAVERLEY VIC 3149
Phone: (03) 9262 8403 Fax: (03) 9262 8399