

Remuneration & Appointments Committee

The role of the Remuneration and Appointments Committee is to overview the remuneration of executive officers to ensure compliance with the Victorian Government's Policy on Executive Remuneration for Government Business Enterprises and Statutory Authorities.

Members of the Committee have:

- no personal financial interest in the Committee's decisions;
- a good knowledge of CFA and its senior executives, a keen interest in its progress and a full understanding of the Government's interests and directions for the organisation; and
- a good understanding of the areas of Remuneration and Appointments Committee business, enhanced as necessary by appropriate training or access to expert advice.

The Committee may invite other people with appropriate expertise to attend meetings as required.

Service Delivery Committee

The Service Delivery Committee's responsibilities encompass oversight of the development and implementation of plans for the effective, efficient and economic delivery of CFA operations.

Its role includes:

- providing an independent communication forum for Board members and management in relation to CFA operations;
- reviewing operations policies adopted by CFA and any changes made or contemplated, including giving proactive consideration to the implications of new legislation, standards, codes of practice or Government policy affecting CFA operations;
- reviewing significant acquisitions of operational assets;
- advising the Board on budgetary and financial aspects of CFA operations and reviewing physical and human resources requirements for operations;
- determining whether CFA has instituted adequate reporting systems and internal controls on operational matters;
- overseeing CFA's operational audit program and reviews conducted for the purposes of section 29 of the *Country Fire Authority Act 1958*.
- ensuring that CFA has taken appropriate steps to identify the significant operational risks to which it is exposed and that risk management plans in place are adequate and appropriate;
- recommending to the Board directions to be issued by the Authority under section 27 or section 28(2) of the *Country Fire Authority Act 1958*;
- advising the Board of matters which, in the Committee's opinion, are having, or are likely to have, a significant adverse effect on CFA operations.

The Director of Operations/Chief Officer attends Committee meetings by standing invitation.